

COMAR Governance Statement

We, the Board of directors, of Comar commit to:

Principle 1. Leading our organisation. We do this by:

- 1.1 Agreeing our vision, purpose and values and making sure that they remain relevant;
- 1.2 Developing, resourcing, monitoring and performance managing a plan to make sure that our organisation achieves its stated purpose;
- 1.3 Support our CEO/General Manager/Managing Director to manage, support and hold to account staff and volunteers and all who act on behalf of the organisation.

Principle 2. Exercising control over our organisation. We do this by:

- 2.1 Identifying and complying with all relevant legal and regulatory requirements;
- 2.2 Making sure there are appropriate internal financial and management controls;
- 2.3 Identifying significant risks for our organisation and deciding ways of managing the risks.

Principle 3. Being transparent and accountable. We do this by:

- 3.1 Identifying those who have a legitimate interest in the work of our organisation (stakeholders) and making sure there is regular and effective communication with them about our organisation;
- 3.2 Taking account of stakeholders' questions or views about the work of our organisation and how we run it;
- 3.3 Encouraging and enabling the engagement of those who benefit from our organisation in the strategic direction of the organisation.

Principle 4. Working effectively. We do this by:

- 4.1 Making sure that our governing body, individual board members, committees, staff and volunteers understand their:
 - role,
 - contribution/performance,
 - legal duties, and
 - delegated responsibility for decision-making;
- 4.2 Making sure that as a board we exercise our collective responsibility through board meetings that are efficient and effective;
- 4.3 Making sure that there are suitable board recruitment, development and retirement processes in place.

Principle 5. Behaving with integrity. We do this by:

- 5.1 Complying with our code of conduct
- 5.2 Being honest, fair and independent;
- 5.3 Understanding, declaring and managing conflicts of interest and conflicts of loyalties;
- 5.4 Protecting and promoting our organisation's reputation.

We confirm that our organisation is committed to the standards outlined in these principles. We commit to reviewing our organisational practice against the recommended actions for each principle every year.

Chairperson of Board, Dawn Reade.

Date: April 2017